IN THE EVENT OF AN ACCIDENT:

DO

- Report the accident directly to RISCOM immediately, not tomorrow or the next day
- Notify the authorities to make a police report
- Gather as much information from the other driver as possible (name, address, cell phone)
- Get the license plate number of the other vehicle and/or name of the towing company
- Take photographs when possible
- Obtain witness information

DON'T

- Wait on the police report to notify us
- Try to settle it yourself
- Discuss liability
- Become combative at the scene; remain courteous

How do I report an accident?

Email: claims@riscomins.com Phone: (866) 265-1557 Internet: www.riscomins.com Text Photos: (318) 286-8705 After Hours: Lori Lindsey (318) 286-8705 Lynda McCallon (318) 426-4058

Why should I report an accident where I am not at fault?

There are two sides to every story. Immediately reporting losses even when you think you are not at fault, or fault is in question, allows us to:

- Collect and preserve evidence from the accident scene to support our defense
- Locate witnesses before they disappear and/or forget what they saw
- Obtain video from nearby businesses before it tapes over

Without a proper investigation, events can be manipulated to tell a different story. Evidence tells the right story and allows us to protect you.





VEHICLE INSURANCE KIT

Office: 318.698.6600 Toll Free: 866.265.1557 Fax: 318.698.6699 Email: claims@riscomins.com www.riscomins.com

ACCIDENT INFORMATION

WITNESS INFORMATION

EXONERATION

Information of Other Driver:		I hereby exonerate and free
Name	Name	
Address	Address	(Driver) their employer, and their employer's insurance
Contact #	City	with all abolacit involving the anacioigned which
Vehicle(s) License Plate #	State Zip	occurred at AM PM (Time)
Passenger(s) (Name, Phone & Address)	Home Phone #	on (Date)
	Office Phone #	Location
		Name
		Address
		Signature
		Date
		Witnessed by
		Signature
		Date